

NBCA FAQ

(Frequently Asked Questions)

The following pages provide an overview of NBCA's beliefs and policies. Detailed information is in the NBCA Parent/Student Handbook distributed upon enrollment.

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NBCA General Information

Contacting Us

Office Hours: 8:00am-4:00pm

Phone: 415-892-8921 /Fax: 415-893-1750

Email: info@nbayca.org / Website: www.northbaychristianacademy.org

Address: 6965 Redwood Blvd., Novato, CA 94945

School Hours

Grades K-5: 8:15am-3pm

Grades 6-8: 8:15am-3pm

Grades 9-12 8am-3pm

Administrative Staff

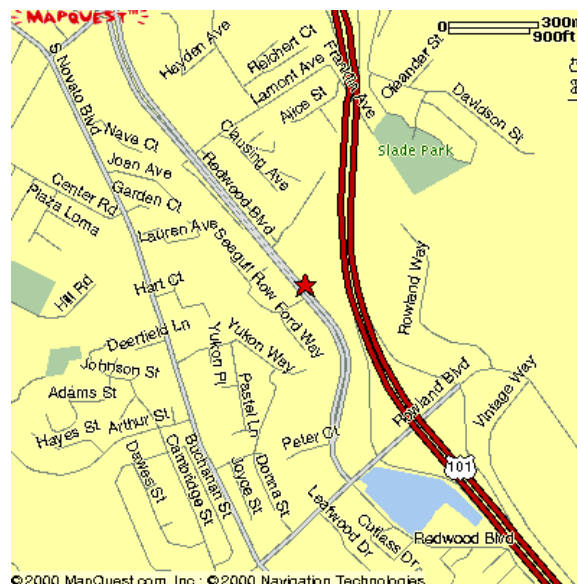
Principal: Pam Carraher

Office Manager/Director of Volunteers: Jackie Beattie

Directions to NBCA

From the North: Off Hwy 101, take the Rowland Blvd. exit. At the first stoplight, go right on Rowland Blvd. At the next stoplight, make a right on Redwood Blvd. About ¼ mile down as you approach the first buildings, get into the left hand turn lane. Go left on Hill Road (between the carwash and the Ford Dealership). Make your first left on Ford Way. The school is at the end of the street on the left.

From the South: Off Hwy 101, take the Rowland Blvd. exit. Go left over the overpass on Rowland Blvd. At the second stoplight, go right on Redwood Blvd. About ¼ mile down as you approach the first buildings, get into the left hand turn lane. Go left on Hill Road (between the carwash and the Ford Dealership). Make your first left on Ford Way. The school is at the end of the street on the left.



What Does NBCA Believe?

Core Beliefs of North Bay Christian Academy (NBCA)

Belief: Something believed or accepted as true, especially a particular tenet or body of tenets, accepted by a group of persons.

1. **Christ Centered**: We believe that all things were created through Christ (*Col. 1:16*) and that all the treasures of wisdom and knowledge are in Christ (*Col. 2:3*). We believe that Scripture is God's Word and it reveals the way in which we should live (*2 Tim 3:16*). We aspire to train and educate students with Christ at the center of their lives. We do not believe that children, family, or any other interest should be at the center of our lives or learning.
2. **Character**: Godly character is a true measure of a person's success and is measured by the honor our life brings as a result of obedience to God, rather than the amount of knowledge we attain. We believe that Christ centered education will emphasize the importance of character to live a fulfilled and successful life.
3. **The Whole Person**: We are tri-partite beings: body, mind, and spirit. Education should address the spiritual, relational, character, and academic aspect of people. "*Now may the God of peace Himself sanctify you entirely; and may your spirit, soul, and body be preserved complete*" (*1 Thess. 5:23*).
4. **Authority and Responsibility**: God ordains authority and responsibility to produce order and peace. Family, school and church share responsibility to provide education and training of the students. We believe the key areas of authority and responsibility are: a) that parents are primarily responsible for the education of their children. Parents have enlisted NBCA (given their authority) to assist in executing that responsibility to educate and train their children. b) NBCA serves many churches and the Christian community in training children. NBCA is governed by the School Board, which appoints the principal and approves the hiring and selection of the teachers and staff of the school. c) The school is a ministry of CCNB. The NBCA Board is appointed by the leadership of CCNB and is responsible for communicating and maintaining the vision for NBCA through the School Board. d) Honor and respect are foundations of NBCA. We expect teachers and students to address each other with honor and respect as persons created by God. "*Honor all men, love the brotherhood, fear God, honor the king.*" (*1 Pet. 2:17*)
5. **Partnership and Commitment**: There is to be a partnership between parents, students, and school. A foundation of the school is the agreements between parents and the school. These agreements between parents and school are based upon the rules and guidelines that maintain the privilege of their children being in the NBCA community.
6. **Unity and Alignment**: Strength and growth of NBCA are dependent upon unity of our values and our vision and with the alignment of our values with God's Word. "*How good and pleasant it is when brothers dwell together in unity...*" (*Psalm 133:1*)
7. **Discipleship**: We encourage every student to grow and mature in Christ and to embrace a life of disciplined learning of God's way, truth and life. We believe in progressive levels of disciplined learning: 1) obedience and discipline, 2) instruction, 3) mentoring, 4) apprenticeship, and 5) Teaching. We will encourage each student to grow and mature in the learning process.
8. **Impartation**: We impart from the fruit of our life. Teachers and parents should impart the life of Christ and God's ways while instructing, teaching and mentoring children. We believe that teachers and leaders should set examples of godliness while performing their responsibilities. Teachers and leaders should be committed members of a local church. We believe teachers and leaders must maintain the highest standards of commitment to Christ and His Kingdom and that lifestyle is demonstrated through commitment to a local Church. Growth and life comes through the joints of the Body (*Ephesians 4:16*).

Additional Reading: The Ultimate Intention (DeVern Fromke), Spiritual Authority (Watchman Nee), That You May Prosper (Ray Sutton) Under Cover (John Bevere)

Philosophy

NBCA is an educational ministry firmly committed to an unassailable belief in a created universe where all truth emanates from God. We believe God's son, Jesus Christ, is the only way to God and that repentance of sin through him assures one of eternal life. Inherent in this philosophy is an understanding of Jesus Christ's centrality in all understanding and wisdom, not only in the Bible, but in history, geography, science, mathematics, language arts, fine arts, and indeed, in all aspects of the universe, including one's personal daily life.

We believe that the responsibility for a child's education comes directly from God to the parents and cannot be given to any institution outside the home. Our school is a supplementary agency, commissioned to support but not to replace the home. NBCA is committed to Christ-centered instruction of the highest quality so that the students may be prepared to take their places in the home, the church, the state and their professions or vocations in a manner that glorifies God.

NBCA desires that the Lord Jesus Christ and his will be the guiding standard for all Board members, administration, and staff members, as well as for students and parents. We pledge NBCA to a standard of excellence in a world that is all too often willing to settle for mediocrity.

Statement of Faith

The following is the foundation of beliefs upon which NBCA is based. These are also the key elements of Christianity that are taught in various ways in each grade level. The substance of these statements is considered primary doctrine at NBCA. Secondary or divisive issues will not be presented as primary doctrine. While adhering without reservation to the teachings of the Bible, no attempt is made to influence student views of a denominational or sectarian nature.

We believe the Bible to be the only inspired, infallible, inerrant Word of God.

We believe that there is one God, eternally existent in three Persons: Father, Son and Holy Spirit.

We believe in the deity of Christ, his virgin birth, his sinless life, his miracles, his vicarious and atoning death through his shed blood, his bodily resurrection, his ascension to the right hand of the Father, and in his personal return in power and glory.

We believe that for the salvation of lost and sinful men, regeneration by the Holy Spirit is absolutely necessary.

We believe that salvation is by grace through faith alone.

We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.

We believe in the resurrection of both the saved and the lost: they that are saved to the resurrection of eternal life and they that are lost to the resurrection of damnation.

We believe in the spiritual unity of all believers in our Lord Jesus Christ.

What Does NBCA Require of Students?

Standards of Conduct

All students at North Bay Christian Academy have expressed a willingness to adhere to the school's policies and guidelines and will be held accountable for their conduct. Therefore, each student is expected to conduct him or herself in accordance with Christian standards. NBCA's policies regarding student conduct are governed by principles gleaned from God's Word:

- ✓ **A Separated Life.** "Do not conform any longer to the pattern of this world, but be transformed by the renewing of your mind..." (Romans 12:2)
- ✓ **Personal Responsibility.** "...that each of you should learn to control his own body in a way that is holy and honorable..." (1Thessalonians 4:4)
- ✓ **Living for Jesus.** "So whether you eat or drink or whatever you do, do it all for the glory of God." (1 Corinthians 10:31)
- ✓ **Respect for Authority.** "Remember them which have rule over you, who have spoken unto you the word of God; whose faith follow..."
- ✓ **A Good Testimony Before the World.** "That you may walk honestly toward them that are without..." (1 Thessalonians 4:12)
- ✓ **God Honoring Conversation.** "Do not let any unwholesome talk come out of your mouths, but only what is helpful for building others up according to their needs, that it may benefit those who listen." (Ephesians 4:29)
- ✓ **Cheerful Obedience.** "Do everything without complaining or arguing, so that you may become blameless and pure, children of God without fault..." (Philippians 2:14,15)

Uniforms

North Bay Christian Academy represents and seeks to uphold Christian values both in the school and in our community. Grades K-12 must wear the school uniform (ordering information is provided in the enrollment packet) Uniform requirements differ between elementary, middle, and high school. Our office has specific requirements.

Probationary Period

ALL NEW STUDENTS ARE ACCEPTED ON A 12-WEEK PROBATIONARY PERIOD.

Acceptance and continuation in the school are based on parental cooperation and the student's academic diligence, emotional stability, and conduct.

It is a privilege, not a right, to attend North Bay Christian Academy. This should be highly regarded and recognized by all students and parents. Our students should realize that they are responsible at all times to conduct themselves in a manner which brings credit to the name of Christ, their family, their school, and themselves.

What Does NBCA Require of Parents?

Parental involvement and support of the school is very important. The help needed to make the school function effectively and to prevent tuition increases necessitates the requirement of parent service hours and fundraiser hours/purchases.

Parent Commitment

Upon acceptance, parents must submit all completed enrollment forms, including the Parent Commitment form which states that they agree and fully support, verbally and in action, all school policies and procedures (including core values statement, disciplinary procedures, the teachers, the administration, and the school board).

Parent Service Hours

Parents must complete 60 parent service hours per year (30 hours for single parent families). These can be fulfilled in a variety of ways (PIP attendance, field trip chaperone or driver, classroom or office assistance, correcting homework, phone calling, athletic program volunteer, maintenance/repairs, food and bake sales, refreshments for special occasions, room mother/father, etc.) A \$15 fee is charged for every hour not served. **Bonus opportunity!** Front office volunteers, volunteer school/classroom aides and yard duty (who make a semester commitment) will be credited two hours for every hour worked.

Scrip Purchases

Parents must purchase a minimum of \$2000 of scrip during each semester (\$1000 for single parent families) or be charged \$20 for each \$400 (or fraction thereof) of unpurchased scrip. Scrip can be used at most major retail outlets (grocery stores, drug stores, department stores, fast food/restaurants, bookstores, gas stations, etc.)

Parents in Partnership Meetings (PIP)

Parents are required to attend quarterly PIP meetings and will be credited parent service hours. The purpose of PIP is to establish a working organization that unites the spiritual and educational goals of the school with the home. PIP meetings provide a forum for discussing current issues and concerns, coordinating upcoming fundraising and school events, and planning and funding additional programs/equipment for the school.

What Fees and Tuition Does NBCA Charge? (2005-2006)

Enrollment Fee: Enrollment is guaranteed only when the **full** enrollment fee is paid (due by **May 1** for the fall semester) and an enrollment packet is turned in.

❖ Kindergarten	\$175.00	Grades 6-8	\$250.00
❖ Grades 1-5	\$250.00	Grades 9-12	\$250.00

Early Bird Enrollment: A discount of \$50.00 on the enrollment fee per student is available if full payment of enrollment fees are made by **April 4**.

New Student Testing Fee: \$80.00 (1-3), \$100.00 (Grades 4-6), \$125.00 (Grades 7-12)

Building & Maintenance Fee: For upkeep of the facility, each family must pay \$350 by **May 1**. Under certain circumstances, a payment plan can be arranged through the office.

Tuition & Payment Schedule: Tuition payments are due on the **20th of the month (July through April)**, and are late after the 1st. Payment may be made for the entire school year in one lump sum, or in two semi-annual payments, or in 10 monthly installments. Tuition fees will cover expenses for books, curriculum, tests, insurance, ACSI membership, classroom activities, field trips*, yearbook, etc.

	<u>Yearly</u>	<u>Monthly</u>		<u>Yearly</u>	<u>Monthly</u>
❖ Kindergarten	\$2950.00	\$295.00	❖ Grades 6-8	\$4850.00	\$485.00
❖ Grades 1	\$3200.00	\$320.00	❖ Grades 9-12	\$5900.00	\$590.00
❖ Grades 2-5	\$3950.00	\$395.00			

** We are NOW including field trip expenses in the yearly tuition.*

Discounts: NBCA offers discounts to families with more than one child enrolled. Families may deduct \$30 per month from the total monthly tuition due for the second child, \$120 from the monthly tuition for the third child. Fourth children are \$50 per month. Fifth children and beyond receive the third child discount. Pastors receive a 25% discount. Teachers may deduct \$50 a month per child.

Parent Service Hours: Hours not served are billed at the end of the year at a rate of \$15 per un-served hour.

Payment Policy: Each month a late fee of 10% of the current month's billing will be charged if not received by the 1st of each month. If not received by the 5th it will be billed to a credit card. **A returned check fee of \$25** will be charged for every returned check. Tuition must be paid no later than 30 days from the date due or the child is subject to disenrollment. **All tuition and other school fees must be paid in full by January 1st and June 1st or semester finals will not be administered to high school students and report cards will not be issued for junior high and elementary students.**

Pre-Payment: If you pay the entire 2005/2006 tuition fee **prior to April 4, 2005** you will receive a 5% tuition reduction. If you pay the entire 2005/2006 tuition fee by **June 30, 2005** you will receive a 3% tuition reduction. If you pay the entire 2005/2006 tuition fee in two semi-annual payments, you will receive a 1-1/2% reduction.

Past Due Accounts: Any account which becomes thirty days delinquent from the due date will result in the suspension of the student(s) until the account is paid, unless special arrangements are made. NBCA reserves the right to refuse re-enrollment at the beginning of the next semester if the student's account is not paid to date.

Early Withdrawal: At the start of each semester, every family is responsible for the entire semester's tuition, even if they withdraw their student(s) prior to the close of the semester. If the student is dismissed from the school at the school's discretion, there will be no payment penalty. To withdraw a student for the next semester, 30 days written notice is required prior to the close of the current semester or families will be responsible for the next semester's tuition. Please consult your contract of payment for further information.

Tuition Assistance Fund: Contact our office for more information. NBCA operates in faith that God will supply our needs. We endeavor to live up to the ideal that no child will be deprived of a Christian education because he or she cannot afford it. Thus, the Christian community, through its supporting churches, private individuals, and other tuition assistance sources helps qualified families meet their commitments.

Why should I consider enrolling my child at NBCA?

“A compelling body of research shows that when students are part of smaller and more intimate learning communities, they are more successful.” *Michael Klonsky, Professor of Education, University of Illinois*

North Bay Christian Academy is small by design. Integral to our success as a school is the promise that each student will be known by his teacher and his fellow students. Our size allows us to individualize our instruction, call each student to a higher level of academic achievement, and instill values of respect and responsibility. Our students are verbally advantaged because of the opportunities they have on a daily basis to interact and respond to instruction.

North Bay Christian Academy seeks to join with like-minded parent partners to reshape culture. We are a reformation force dedicated to the preservation of Biblical values and faith-based education.

Your child deserves an educational environment where he will receive nurture and care of his body, mind, and spirit.